

Ref: Agenda/PLOS180613

12 June 2013

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 18 June 2013** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs WP Smith  
Chairperson

Distribution:

All Town Councillors  
Bedfordshire Police  
Notice Boards (2)

Central Bedfordshire Council  
Biggleswade Library  
Biggleswade Chronicle

Biggleswade Advertiser

Committee Members:

Cllr Mrs W Smith (Chair)  
Cllr I Bond  
Cllr B Briars  
Cllr Ms S Mulchrone  
Cllr Mrs H Ramsay

Cllr G Wilson (Vice Chair)  
Cllr R Skinner  
Cllr S Watkins  
Cllr Mrs J Lawrence

## **AGENDA**

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

3a. **PUBLIC OPEN SESSION**

3b. **INVITED SPEAKER**

Biggleswade Scout Group

4 **MINUTES OF MEETINGS**

- a. For Members to receive and approve minutes of the Public Land and Open Spaces committee held on 12 March 2013.

5 **MATTERS ARISING**

- a. From the meeting held on 12 March 2013

**6. ITEMS FOR CONSIDERATION**

**a. Footpath Mill Lane to Ivel Bridge running adjacent to River**

A number of residents have expressed concern at the temporary footpath closure and limited signage adjacent to the River to enable remedial works to be undertaken to the eroded river bank.

Members are asked to consider any actions that they may wish to take.

**b. Biggleswade Bowls Club- Maintenance of Bowling Green Edges**

Correspondence has been received from Biggleswade Bowls Club regarding maintenance of bowling green edges. (Members previously considered a similar request at the PLOS meeting of 11 September 2012 and resolved at that time to not contribute towards these costs)

Three sides have been identified as rotten and are therefore potentially dangerous. It is proposed that 2 sides are replaced this winter (2013) with concrete edges at a cost of £2460 +VAT in line with the quotation received from TurfCare Leisure Services dated 18 July 2012.

They are requesting financial support for this essential work to be carried out under general maintenance and to keep the green edges in line with the Bowls England Statement.

The cost of previous work in 2010 was shared 50/50 between the Town Council and the Bowls Club and they are requesting similar consideration on this occasion.

Members are asked to consider this request.

**c. Grasmere Correspondence**

Correspondence has been received from two residents voicing concerns about the flooding and removal of play equipment at the Grasmere Open Space.

Copies are attached to this agenda along with replies from Cllr Mrs Hazel Ramsay and Cllr Mrs W Smith.

**d. Network Rail Grasmere**

A meeting took place on Friday 31<sup>st</sup> May 2013 with representatives of Network Rail. A verbal update will be provided at the meeting to members.

A plan showing the extent of the land requirement formed the basis of discussion and is attached to this agenda for member's information.

Members are asked to consider the next steps in providing consent for the occupation of the land.

**e. Biggleswade Town Cricket Club**

Materials including plaster boards, plaster, paint and light fittings have been provided to the cricket club. Cricket club members have used these materials to enhance the pavilion and these works have been completed to the satisfaction of the Council.

The Cricket Club previously requested that new flooring be provided. Possible new flooring surfaces have been considered and a quotation is attached to this agenda for members consideration.

The Cricket Club are considering purchasing a new external storage container, should this be pursued details will be submitted for the approval of the Council.

**f. Fairfield Sports Ground**

Cliff Andrews, BRCC, has provided the Town Council with a revised proposal for Fairfield Sports Ground Access Enhancements for the Biggleswade Green Wheel.

A copy is attached to this agenda for members consideration.

**g. Quotations for works at Eagle Farm Road Pavilion**

Members are asked to consider the two quotations attached for works at Eagle Farm Road Pavilion.

**Quote A**

**Quote B**

**h. The Outdoor Access Improvement Plan for Central Bedfordshire 2013 to 2023 – Consultation Draft**

Members are asked to consider the above Consultation Draft document which is available to view at the Town Council office or online at:

[www.centralbedfordshire.gov.uk/environment/countryside/oaip.aspx](http://www.centralbedfordshire.gov.uk/environment/countryside/oaip.aspx)

**i. Cemetery Maintenance**

Cllr B Briars has requested that Cemetery Maintenance be discussed.

**j. New play equipment items**

**Kitelands Recreation Ground**

Officers have recommended that the scheme considered in 2009 is now somewhat outdated in design terms and that members may wish to consider the appropriateness of committing large sums of money to this scheme given the availability of many more new products on the market since this time. Inspections of the existing play equipment items have highlighted concerns with the surfacing beneath the flat swing frame unit, it would be prudent to also replace the swing frame at the same time.

Available S106 funding for supply only purchase of items is £15,000.00; leaving a remaining balance of £15,000 to cover installation and surfacing of the chosen items.

Two options for the swings are available-

- 1) like for like replacement swing frame to fit the existing surfacing footprint £2170.00
- OR
- 2) combined 2 bay/basket net frame. The basket net is a DDA accessible product £4095.00

Members are asked to consider preferences from the following additional items-

Climbing Items-

- 3) 4m high space net £7500.00
- 4) 3.3m rotating cone climber £5800.00

Swinging/Unique Items-

- 5) Freeride £1412.00
- 6) Aeroskate £5477.00

Rotating/Rocking items- All 2 person items-

- 7) Double Perch £2635.00
- 8) Rodeo Board £3480.00
- 9) Hip Hop £3210.00
- 10) Surf Spinner £3995.00

**k. New play equipment items**

Supply only prices have been obtained for supply only replacement of items at Heather Drive and Foxglove play areas. All prices together with prices for the Kitelands Proposals are included for

information due to there being some cross referencing between quotes and multiple sites. Members should be aware that all suppliers have based quotations on the supply of individual items but with multiple purchases some discounting can be obtained, typically 5 – 10 %

The condition of the safety surfacing at Franklins Recreation Ground has recently deteriorated in some areas and members are asked to consider proposals for renewal.

**a) Heather Drive**

Rocking item to replace recently removed spring toy- Existing surface and base to be retained

- 1) Elephant Springy £620.00
- OR
- 2) Elephant Springy £355.00

Rocking item to replace end of life See Saw- Existing surface and base to be retained

- 3) Parrot see saw £1830.00
- OR
- 4) Parrot see saw £1560.00

**b) Foxglove**

Rocking Item to replace end of life 2 person spring toy- Existing surface and base to be retained

- 1) Octopus See Saw- £580
- OR
- 2) Spring Scooter- £670
- OR
- 3) Octopus Springy- £546

**c) Franklins Recreation ground**

New swing frame and surface to replace end of life flat swing unit and tiles-

- 1) like for like replacement swing frame to fit the existing surfacing footprint £2170.00
- OR
- 2) combined 2 bay/basket net frame. The basket net is a DDA accessible product £4095

New wetpour surfacing is also recommended to replace existing end of life rubber tiles-

Overhead rotator, cradle swings, toddlers multiplay, new swing unit £10,057.00  
Installation of swing frame £720.00

**I. Maintenance and repairs to the Outbuildings and Boundary Walls – Stratton Way Cemetery**

Following a survey of the Outbuildings and Boundaries at the Stratton Way Cemetery a series of recommendations have been written up into a tender document attached to this agenda

Members are asked to consider the following quotations-

**Quote A**  
**Quote B**

A third quotation has been requested and if received will be circulated to members.

**m. Replacement roofing works Drove Road workshop**

Members are asked to consider the following quotations-

**Quote A**

Further quotations have been requested and if received will be circulated to members.

**n. Change of Committee name**

Members are asked to consider whether they would wish to re-name the Public Land & Open Space Committee to a more appropriate name.

Possible suggestions are Grounds and Environmental, Leisure and Community or Community Services.

**7. ITEMS FOR INFORMATION**

**a. Stratton Way- demolition of garages**

Members are advised that Aragon Housing have instructed a contractor to demolish the redundant garage block at Stratton Way adjacent to the recreation ground. A site meeting has been held to discuss the works and agree the boundary treatment. New palisade fencing is to be provided to continue the existing fence line and to ensure the boundary is secured. This work is expected to commence in July.

**b. Watercourse Maintenance Programme for 2013/14 in Biggleswade**

Bedfordshire and River Ivel Internal Drainage Board have finalised their maintenance programme for the coming year 2013/14 and have identified watercourses where they propose to carry out maintenance works to that they are kept in serviceable condition to manage surface water and help reduce flood risk.

A copy of their map is attached to this agenda.

**c. New play area- Land East of Biggleswade**

A drawing showing a new play area to be provided in Phase One of the land East of Biggleswade development is attached to this agenda for members information. Town Council officers have had the opportunity to input into the detail of the scheme and works on site are expected to commence in August.

**8. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

**9. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the Public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admissions to Meetings) Act 1960 Committee **Resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.